

The monthly meeting of the Lower Burrell Municipal Authority was held on February 15, 2022, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, George Adda, Jennifer Bayer, Robert Polczynski, Solicitor Robert Liotta, Mayor John Andrejck, Chris Henry, Engineer Mott MacDonald, and Todd Giammatteo. Absent were Terry Anderson and Councilman David Stoltz.

**REORGANIZATION:**

**CHAIRMAN/VICE CHAIRMAN TURNS THE MEETING OVER TO THE SOLICITOR TO CONDUCT THE ELECTION OF OFFICERS:**

- A. Motion by Ms. Bayer, second by Mr. Adda to nominate Kevin Lettrich for the Office of Chairman. Mr. Lettrich abstained. Roll call vote: 3-0. Approved.
- B. Motion by Mr. Adda, second by Mr. Polczynski to nominate Terry Anderson for the Office of Vice Chairman. Roll call vote: Approved.
- C. Motion by Mr. Polczynski, second by Mr. Lettrich to nominate George Adda for the Office of Secretary. Mr. Adda abstained. Roll call vote: 3-0. Approved.
- D. Motion by Mr. Adda, second by Mr. Polczynski to nominate Jennifer Bayer for the Office of Treasurer. Ms. Bayer abstained. Roll call vote: 3-0. Approved.
- E. Motion by Mr. Adda, second by Ms. Bayer to nominate Robert Polczynski for the Office of Asst. Secretary/Treasurer. Mr. Polczynski abstained. Roll call vote: 3-0. Approved.
- F. Motion by Mr. Adda, second by Ms. Bayer to retain Mott MacDonald as the Consulting Engineer. Roll call vote: Approved.
- G. Motion by Mr. Polczynski, second by Mr. Adda to retain Robert B. Liotta, Solicitor. Roll call vote: Approved.
- H. Motion by Mr. Polczynski, second by Mr. Adda to retain First National Bank as Depository. Ms. Bayer abstained. Roll call vote: 3-0. Approved.

**Approval of Minutes**

Motion by Mr. Polczynski, second by Mr. Adda to approve the minutes from the January 18, 2022 meeting. Roll call vote: Approved.

**Approval of Treasurer’s Report**

Motion by Mr. Polczynski, second by Mr. Adda to approve the Treasurer’s Report for January 18, 2022. Roll call vote: Approved.

**Correspondence**

- The Authorities Board Member Training (*see LBMA documents folder*)
- Check from City of Lower Burrell dated January 7, 2022, in the amount of \$6,169.78 for Payment 41 of 360 (*see LBMA Invoices folder*)
- Check from City of Lower Burrell dated February 7, 2022, in the amount of \$6,169.78 for Payment 42 of 360 (*see LBMA Invoices folder*)

**Bills Presented For Payment:**

Name	Amount	Description
PMAA	\$ 270.78	2022 Active Membership Dues
Mott MacDonald	\$1,802.96	LBMA Annual Services-T&M
Mott MacDonald	\$4,658.50	LBMA Chartiers Pump Station Upgrade
Total	\$6,732.24	

**Old Business**

None

**New Business**

- Audit Engagement Letter dated January 10, 2022. Motion by Mr. Polczynski, second by Mr. Adda to appoint DeBlasio and DeBlasio as the appointed auditor. Roll call vote: Approved.

- DEP Acceptance Letter dated January 18, 2022. Motion by Mr. Polczynski, second by Mr. Adda that the Authority accept the findings in the Act 537 Special Study and further that it will take the necessary action to implement the project following the approval by the Department of Environmental Protection as stated in the letter. Roll call vote: Approved.
- 2022 Consulting Engineering Annual Services Agreement.
- LBMA Financial Account Detail Report.

### **Public Comment**

None

### **Mayor Andrejczik's Report**

Council passed the Act 537 updated resolution and named the EADS Group as Sewage Enforcement Officer.

### **Sewer Report**

An update was given on the Indiana pump station by Mr. Giammatteo. There have been a number of high-water alarms at the Indian Fields Station. DEP has reached out to him regarding Braeburn Steel about the high levels of fecal being discharged into the river.

1/3/22 – 1/7/22

Checked, cleaned, and greased pump stations; camera line on Short Street to check storm pipe; hung heater bracket at Indiana pump station.

Electrical work at Indiana pump station to install heater; marked PA One Calls; installed heater at Indiana; dumped off Vactor.

Sewer inspection; checked Little Braeburn pump station; walked Flyers field checking manholes; walked Indian Fields r/w installed 3-man pans; worked on heater at Indiana pump station; cleaned out Vactor.

Marked PA One Calls; continued repairs on heater at Indiana pump station; camera/jet rod storm line on Short Street.

1/10/22 – 1/14/22

1/17/22 – 1/21/22

Marked PA One Calls; located serial number for alternator on pump #2 at Indian Fields; checked Craigdell, Indian Fields and Hillcrest pump stations.

Checked pump at Indian Fields pump station.

Cleaned Truck 18.

1/24/22 – 1/28/22

Cleared snow around buildings; cleared snow at parks; marked PA One Calls; sewer inspections; thawed out pumps at Indian Fields pump station.

Ran wires at Indian Fields pump station; cleaned up Indian Fields pump station.

Camera various areas; water pump on camera trailer is not pumping; sewer inspection; marked PA One Calls.

Washed and cleaned out Truck 08; worked on camera trailer water pump; marked PA One Calls; investigated force main for leak on Edgecliff (water co. issue); hosed out camera trailer.

Cleared snow around City Hall buildings; checked pump stations; monthly pump station inspection; organized and cleaned out camera trailer.

1/31/22

Put heat light and hung blanket on Benshaw at Hillcrest Estates pump station; checked pump stations; cleaned up sewer work bench; marked PA One Calls; cleaned crawler on camera.

PA One Calls – 41

Sewer Inspections – 6

### **Engineer's Report**

Mr. Henry has heard back from the DEP about the Act 537 Plan. He has been in contact with a developer at the old Kmart site about the sewage planning module.

### **Solicitor's Report**

None

### **Adjournment**

Motion by Mr. Adda, second by Mr. Polczynski to adjourn the meeting.

Kevin Lettrich, Chairman