

The Agenda Meeting of the City of Lower Burrell was held on Monday, March 7, 2022 at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Albanese, Councilwoman Grieff, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent was Zoning/Ordinance Officer Michael Nedley.

NEW BUSINESS:

- 1) Announced an Executive Session was held from 6:01 to 6:52 PM on March 7, 2022 on a personnel matter.
- 2) Matt Pitsch of Senate Engineering presented the Engineering Report and LSA Resolution.
- 3) Discussed Vacant Property Ordinance and Associated Fees. The wording of the ordinance and a lengthy discussion of the fees was discussed at length.
- 4) Discussed the MuniReg Service Agreement. Mayor Andrejcik, City Manager Rockwell, and Zoning Officer Mike Nedley have attended seminars and made recommendations to Council.
- 5) Discussed the 2022 Paving Schedule.
- 6) Discussed the Trail Development – Riverfront. There have been ongoing discussions with people from the area. The Trail Development is still in the infancy stage.
- 7) Discussed Proposed Building Alterations – Police Canopy. This was tabled and moved to April’s meeting.
- 8) Discussed Update on Auditor General’s Audit Report on the South New Kensington Fire Department. Councilwoman Grieff provided an update that the fire company has been working with the Auditor General, and they have submitted all requested records. Two of the three deficiencies have been corrected and removed. The third deficiency will be corrected this year. She also provided an update on the records she has requested. She has requested in person meetings with both fire companies to introduce herself and to discuss how best to work with the departments.
- 9) Discussed Lower Burrell Fall Fest. This item was tabled.
- 10) Discussed Seasonal League Contracts. The concession stand was also discussed.
- 11) Discussed the old Tax Office. Mr. Giammatteo has met with a contractor with the thoughts of making the old tax office into a community building. It needs to be determined what the use needs are beforehand to appropriately prepare what needs done.
- 12) Discussed the 90 Acres. Councilman Fabry, Councilman Stoltz, and Mr. Giammatteo visited the site recently. Councilman Fabry feels that there is so much potential of the site.
- 13) Discussed proposal from Olympus Oil. This item will be moved to April’s meeting for discussion.
- 14) Reviewed recommendation from the CROPS (Comprehensive Recreation, Open Space and Parks) Study Group. There were four proposals submitted from consultants to work with completing the plan. Part of the plan is to inventory all the park systems, the recreational programming that has been done in house, and any other programming that a third party using the parks has developed. The recommendation of the study group is to work with Environmental Planning and Design.
- 15) Discussed the Recycling Contract for 1/1/2023. The City of Lower Burrell is mandated by the state to recycle based on our population. City Manager Rockwell is working on the recycling contract in which there are items that need to be clarified, items that need more strength, and items she would like the hauler to be responsible for versus the City’s responsibility.
- 16) Discussed full-time employment with the successful completion of probationary period for Badge 48. Chief Marhefka spoke of his recommendation.
- 17) Discussed Intergovernmental Agreement for Westmoreland County SWAT. Due to the addition of the City of Greensburg, a revision of the 2019 ordinance is needed. This will also change the percentage of the cost sharing. City Manager Rockwell with work with Solicitor Yakopec to readopt that ordinance.
- 18) There were no other issues before council.

PUBLIC COMMENT:

None

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

John Andrejcik, Mayor

Amy S. Rockwell, City Manager