

March 14, 2022

The Council Meeting of the City of Lower Burrell was held on Monday, March 14, 2022 at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Albanese, Councilwoman Grieff, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent was Zoning/Ordinance Officer Michael Nedley.

**CORRESPONDENCE:**

- A. Limestone Spring Capital.
- B. Westmoreland County Tax Collection PSD Delegates.
- C. Penneco – Notice to Municipalities.
- D. John Hodson – Olympus Energy.
- E. Treasurer’s Report for February 2022.
- F. Local Service Tax Report for February 2022.
- G. Collection Service Center – February 2022.

**EXECUTIVE DEPARTMENT REPORTS:**

**Mayor Andrejcik:** Waterfront discussions are ongoing with the Alle Kiski Intergovernmental Council and other local officials. He has made contact with the Regional Trail Council. He attended the Zoning Hearing Board and Lower Burrell Municipal Authority meetings. He is very pleased with the recent progress on the Vacant Property Ordinance and thanked everyone involved. He’s heard numerous kudo reports on the condition of the roads during the recent winter weather. Burrell High School was represented well at Hershey for the PIAA wrestling championships. Cooper Hornack placed fourth in the 120-pound bracket. Mayor Andrejcik has been contacted by Penn Environment on an initiative to protect Pennsylvania’s natural heritage.

**Councilman Fabry:** Councilman Fabry attended the school board meeting last week regarding the SRO. He has been feverously working with Councilman Stoltz on attracting new businesses. He had a brief meeting with Pam Key regarding the Farmers Market. An Easter egg hunt will be held on April 16<sup>th</sup>. Condolences to the City of New Kensington and friends and family of Angel Gray. He gave the balances remaining in each department. He met with Abby Major who may be our next state representative. He attended the St. Patrick Day parade and thanks to all who organized it and to Chief Marhefka and his officers and auxiliary services. Councilman Fabry commented that he has worked with both Mr. Nedley and Mr. Homa and noted the difficult job Mr. Nedley has. It is a loss for the City with both of their retirements.

**Councilwoman Albanese:** She will be meeting with City Manager Rockwell on the garbage and recycling contracts that need to be renewed. The field usage contracts for all the groups who use the parks will be going out this week. Burrell High School performed “The Drowsy Chaperone.” Tri-City Soccer is developing a permanent concession stand rather than the trailer they had been using that should fit in aesthetically with the rest of the park.

**Councilwoman Grieff:** The Easter egg hunt will be April 16<sup>th</sup> at Kotecki Park for which there will be a web site sign-up. The organizers of the St. Patrick Day parade are asking to lock down March 11, 2023 for the parade next year. She thanked Mr. Giammatteo for the streets and sidewalks being cleared for the parade and for assisting the fire department with their issue. She met with LB # 3 last week for introductions and discussed improved safety standards. Monthly reports will be available to the public and discussed at council meetings with the number of calls that they have. LB # 3 to date has 90 calls; Kinloch has 23 calls. Regarding the New Kensington fire, Councilwoman Grieff reached out to the fire departments in Upper Burrell, New Kensington, Kinloch, LB # 3, and Arnold. There were no reports of firefighter injuries. Condolences go out to the family. She is working on community centered summer activities. There will be movie nights at the fire station in June, July, and a back-to-school movie night. More activities will be announced at a future date.

**Councilman Stoltz:** He thanked Mr. Giammatteo because Councilman Stoltz received good feedback with how well the streets and sidewalks were for the parade. He has gotten considerable

feedback about the newspaper article about attracting businesses. He feels this is the kind of attention needed and it was also featured on Channel 11's 10 o'clock news.

**Director of Parks and Public Works Todd Giammatteo:** A report on One Calls, sewer inspections, and the salt delivery was given. New roofs will be installed on some pavilions at Burrell Lake Park. Bathrooms are being painted at Kotecki Park. Crews are cold patching and park maintenance will be handled. Several areas of the walking trail at Burrell Lake Park will be excavated and repaved.

**Controller Farina:** No report.

**Treasurer Eshbaugh:** City and County tax bills were mailed out March 1<sup>st</sup>.

**Solicitor Yakopec:** He served on a solicitor's panel for Westmoreland County Association of Township Supervisors annual convention at the request of the Association.

**Zoning/Ordinance Officer Michael Nedley:** No report.

**Chief of Police Marhefka:** He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log. The department passed the PCCD and Penn Dot audit with 100% compliance.

**City Manager Rockwell:** She has been working with different council members on updating city contracts, gathering information for the recycling contract, and working with the recycling committee to establish recycle dates. Noble Environmental will hold a Hazardous Household Waste collection on November 5<sup>th</sup>.

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

- 1) Motion by Councilman Fabry, second by Mayor Andrejczik to approve the Agenda meeting minutes from February 7, 2022 and the Council meeting minutes from February 14, 2022. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilwoman Albanese to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 3) Motion by Mayor Andrejczik, second by Councilwoman Grieff to advertise the Vacant Property Ordinance. Roll call vote indicated: Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 "AYES." All in favor.
- 4) Motion by Councilman Stoltz, second by Councilwoman Albanese to approve Resolution #2 - Authorizing the City to apply for a Statewide Local Share Assessment grant of \$220,440 from the Commonwealth Financing Authority for Kinloch Sanitary Sewer Lining. Roll call vote indicated: Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE; Mayor Andrejczik: AYE. 5 "AYES." All in favor.
- 5) Motion by Councilman Stoltz, second by Councilwoman Grieff to approve the 2022 Paving Schedule and advertise for bids. Roll call vote indicated: Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 "AYES." All in favor.
- 6) Motion by Councilwoman Albanese, second by Councilwoman Grieff to approve the recommendation of the Comprehensive Recreation, Open Space and Parks (CROPS) study

group to name Environmental Planning and Design as consultant for the project. Roll call vote indicated: Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.

- 7) Motion by Mayor Andrejcik, second by Councilman Fabry to offer full-time employment to Robert Speer upon the successful completion of his probationary period. Chief Marhefka spoke to Per Section 3.21 of the Lower Burrell City Service Rules and Regulations, Cole Speer’s evaluations have been superb and excellent. It is the recommendation that he be removed from probation and placed on full-time employment. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.
- 8) Motion by Councilwoman Grieff, second by Councilman Fabry to accept the retirement of Michael G. Nedley effective May 31, 2022. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: with regret, AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE; Mayor Andrejcik: with regret, AYE. 5 “AYES.” All in favor.
- 9) Motion by Councilman Stoltz, second by Councilman Fabry to accept the retirement of Edmund Homa effective June 4, 2022. Roll call vote indicated: Councilman Stoltz: AYE; Councilman Fabry: with regret, AYE; Mayor Andrejcik: with regret, AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE. 5 “AYES.” All in favor.

**PUBLIC COMMENT:**

Abby Major, 615 12<sup>th</sup> Street, Ford City, State Representative in Butler, Armstrong, and Indiana Counties. She introduced herself and opened a line of communication and wants to be available to the City of Lower Burrell.

Cy Samael, spoke regarding natural resource extraction.

Chad Fularz, 3239 Dorothy Street. He publicly recognized Chief Marhefka. Mr. Fularz had a concern, left a message, and received a call back.

Ron Welker, 300 Tioga Drive. Mr. Welker is extremely thankful living in Lower Burrell, raising his children here, and it’s a great town. Concerning the impending retirement of Mr. Nedley, he is very sad to see Mr. Nedley retire. Mayor Andrejcik also commented that he has never asked anything of Mr. Nedley that he didn’t comply 125%.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

John Andrejcik, Mayor

Amy S. Rockwell, City Manager