

The Agenda Meeting of the City of Lower Burrell was held on Monday, April 4, 2022 at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Albanese, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and. Absent was Councilwoman Grieff, City Manager Amy Rockwell, and Zoning/Ordinance Officer Michael Nedley.

OLD BUSINESS:

- A) Vacant Property Ordinance.
- B) 2022 Fee Schedule Amended. The changes to the Fee Schedule are, the addition of the Sewage Enforcement Officer fees and the Vacant Property ordinance fees.
- C) Discussed Oil and Gas Proposal from Olympus Oil. Solicitor Yakopec asked for permission and direction from Council to negotiate this lease and a verbal approval was given. This will be voted on at the Council meeting on April 11, 2022.
- D) Discussed the Speck Donation. Solicitor Yakopec described the amount of paperwork that must be filed to obtain the property donation.

NEW BUSINESS:

- 1) Engineering Report – Matt Pitsch of Senate Engineering.
- 2) Discussed the School Resource Officer agreement. Councilman Fabry reported that Burrell School Board voted and passed the SRO Agreement. There are no changes to the percentage or the overall structure of the Agreement. The difference is it is a five-year deal as opposed to three.
- 3) Discussed Highway Occupancy Permit Application for Craigdell Project.
- 4) Police Personnel. Chief Marhefka discussed hiring an additional officer with the retirement of Sgt. Cernava. He is proposing offering conditional employment to Wyatt Helmbreck.
- 5) Discussed K9 Purchase Agreement. The agreement pertains to Sgt. Cernava and K-9 Dax.
- 6) Discussed 2022 Materials Bids.
- 7) Discussed purchase of a new mower for Parks. Motion by Councilwoman Albanese, second by Mayor Andrejcik to approve the funding for the Parks Department to purchase the pre-budgeted mower. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE. 4 “AYES.” All in favor.
- 8) Letter addressed to Mayor Andrejcik from Dana Speer, Vice President Burrell Cheer Boosters requesting permission to hold a tag day at Community Market on May 28, 2022.
- 9) There were no other issues before council.

ACTION ITEMS

- A. Motion by Mayor Andrejcik, second by Councilman Stoltz to approve the first reading of Ordinance #1-2022 - Vacant Property Ordinance. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- B. Motion by Councilman Stoltz, second by Mayor Andrejcik to approve the second reading of Ordinance #1-2022 - Vacant Property Ordinance. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.

PUBLIC COMMENT:

John Millburn questioned why Council can vote on an Action Item at an Agenda meeting. He was told by Solicitor Yakopec that if a meeting is advertised, business can be conducted.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejcik, Mayor