

April 11, 2022

The Council Meeting of the City of Lower Burrell was held on Monday, April 11, 2022 at 7:00 PM. Roll call indicated the following present: Councilwoman Grieff, Councilman Stoltz, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilwoman Albanese and Zoning/Ordinance Officer Michael Nedley. Mayor Andrejcik introduced Constable Tim Kregiel, Fourth Ward, Lower Burrell.

CORRESPONDENCE:

- 1) Sgt. Stephen Cernava dated March 21, 2022.
- 2) Treasurer's Report for March 2022.
- 3) Local Service Tax Report for March 2022.
- 4) Collection Service Center – March 2022.

EXECUTIVE DEPARTMENT REPORTS:

Mayor Andrejcik: Mayor Andrejcik recognized Lydia Flanagan, who is the 2022 Pennsylvania State Bowling Champ and Brittany Collett-Korienek who is the recipient of the 2021 McDonald's President Award honoring the top one percent of McDonald's corporate segment and market employees globally. Ms. Collett-Korienek is the manager of the McDonald's Community Impact and Philanthropy Team. Mayor Andrejcik had the pleasure of attending and picking the winners of a benefit raffle at the VFW for someone who is fighting cancer. He thanked those involved for their hard work and the success of the event. He announced a Trout Fishing Tournament that will be held at Flyers Field on April 23rd. He was the guest speaker at a Rotary Club luncheon at Hillcrest Country Club. There are ongoing river front and possible trail discussions. He attended Sgt. Cernava's retirement luncheon.

Councilman Fabry: Councilman Fabry has been working feverously with Councilman Stoltz to bring new business into Lower Burrell. They made an effort to visit with three new businesses to let them know that the City is there for them. They continue to work on the old vacant Penneys building. They met with the realtors of the old Wendy's building and the Community Market Plaza. The Easter Egg Hunt is April 16 at Kotecki Park soccer fields. He thanked Burrell High School Interact Club for stuffing 2,000 Easter eggs. He thanked everyone and the school board for the SRO contract. The Emergency Medical Services Allocation Agreement has been signed. He gave the budget percentages of various departments.

Councilwoman Albanese: Due to an emergency, Councilwoman Albanese was unable to attend the meeting; however, Mayor Andrejcik reported on her behalf. She has met with Ms. Rockwell to discuss the recycling contracts and the field usage contracts. Crews have been working on the parks. A new sign was installed at Fisher Hall. She urged everyone to vote on primary election day.

Councilwoman Grieff: She expressed her thanks to Todd and Michelle for everything they do. The Easter Egg Hunt is Saturday at Kotecki Park. She has received and reviewed the monthly reports for zoning. She met with Kinloch Fire Department and had a good and productive conversation. She is moving forward with revised City contracts. She gave the year to date calls for both fire departments. She helped Pam Key with Teacher Appreciation Day at Burrell High School. Both Councilwoman Grieff and Mrs. Key are very excited about the Farmers Market.

Councilman Stoltz: He thanked Mr. Giammatteo for the help he has given Tri City Soccer with the concession stand. Councilman Fabry and Councilman Stoltz met with the real estate company that handles the leasing and the property management of Hillcrest Shopping Center. He hopes to give regular updates on business development. A Public Works job opening was published today. The position is for the vacancy that will be created with the retirement of Mr. Ed Homa. Councilman Stoltz wants to start discussions on what to do with the tax office building.

Director of Parks and Public Works Todd Giammatteo: A report on One Calls and sewer inspections was given. He reported on work taking place on the parks such as a bench installment and new roofs on the bathrooms. Public Works will be working on various storm water projects. Mr. Giammatteo attended the American Public Works Association snow conference. He will be attending a conference in Hershey later in the month.

Controller Farina: No report.

Treasurer Eshbaugh: City and County tax bills are due at discount by April 30th.

Solicitor Yakopec: No report.

Zoning/Ordinance Officer Michael Nedley: No report.

Chief of Police Marhefka: He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

City Manager Rockwell: She has met with Councilwoman Albanese to go over the field usage agreements and to review the insurance certificates of the various field groups that utilize the fields. The recycling bid specs have also been reviewed. Approval has been received from DCNR to move forward with the planning grant with Environmental Planning and Design. She has a meeting scheduled with Mr. Giammatteo and Councilman Stoltz to review the letter received from Mr. Speer regarding sewage issues at his residence.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilwoman Grieff, second by Councilman Fabry to approve the Agenda meeting minutes from March 7, 2022 and April 4, 2022 and the Council meeting minutes from March 14, 2022. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE; Mayor Andrejck: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Mayor Andrejck to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejck: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.
- 3) Motion by Councilman Stoltz, second by Mayor Andrejck to approve the third and final reading of Ordinance # 1 - Vacant Property. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejck: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 4) Motion by Mayor Andrejck, second by Councilman Stoltz to approve Resolution #3-2022 - Fee Schedule Amended. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 5) Motion by Mayor Andrejck, second by Councilman Stoltz to approve Resolution #4-2022 - Authorization for Mayor to sign on behalf of the City for the Highway Occupancy Permit application and authorize a Bond for restoration and maintenance. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 6) Motion by Councilman Fabry, second by Mayor Andrejck to authorize the Solicitor to engage in negotiations for a surface gas lease. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejck: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 7) Motion by Councilman Fabry, second by Mayor Andrejck to approve the School Resource Officer Agreement with Burrell School District. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejck: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.
- 8) Motion by Mayor Andrejck, second by Councilman Fabry to offer conditional employment to Wyatt Helmbreck pending physical, psychological, and one-year probation effective May 23, 2022. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 9) Motion by Mayor Andrejck, second by Councilman Fabry to approve the K9 Purchase Agreement with Sergeant Cernava for Dax effective May 23, 2022. Roll call vote indicated: Mayor Andrejck: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.

- 10) Motion by Councilwoman Grieff, second by Councilman Stoltz to approve the service agreement with Noble Environmental for Electronic and Household Waste collection and authorize the City Manager to sign the documents. There is a City recycling event on April 30th and with Noble Environmental for Electronic and Household Waste collection on November 5th. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 11) Motion by Councilman Stoltz, second by Councilman Fabry to award 2022 Bid Materials for Superpave Asphalt Mixture-9.5 mm, Superpave Asphalt Mixture – 19mm, and Superpave Asphalt Mixture – 25 mm to Northeast Paving. Roll call vote indicated: Councilman Stoltz: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 12) Motion by Councilman Stoltz, second by Mayor Andrejcik to award 2022 Bid Materials for Crushed, washed/cleaned limestone, Negative Charge and #57/2B Limestone to Allegheny Mineral Corporation. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 13) Motion by Councilman Stoltz, second by Mayor Andrejcik to award 2022 Bid Materials for 2A Limestone to Hanson Aggregates. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 14) Motion by Councilman Fabry, second by Mayor Andrejcik to purchase a new mower from M&R Power Equipment Group in the amount of \$15,113 for the parks. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.

PUBLIC COMMENT:

Ron Welker, 300 Tioga Street thanked Mr. Giammatteo for the phenomenal job at the soccer field.

Nathan Speer, 524 Toledo Drive spoke regarding ongoing sewage issues at his residence. There have been at least six incidences on record, the most recent on February 25, 2022. Mr. Speer asked that the City mitigate future issues. Sewage issues impacts 528 Toledo Drive also.

Courtney Kobelenske, 442 Violet Drive, spoke of a need for a good work force program for special needs kids. She would like the City to recognize the businesses who will provide a work force experience. Housing is also needed to provide a learning experience for kids to live on their own. She also proposed a Special Olympic-type event.

David Bayne, 121 Crystal Drive, New Kensington. Mr. Bayne wanted to enlighten council on a solicitor remark made at the January 2021 meeting concerning Right to Know requests. Mr. Bayne is trying to be specific in his RTK requests after he was told that his requests were not. He feels the City is denying him his constitutional rights to have records provided to him in his Right to Know requests and wants accountability from the people who basically spend his money. He explained that he does not live in Lower Burrell but the City receives state and federal money. Mr. Bayne also went to the Parks Commission meeting that was not held and there was no notification of the cancellation.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejcik, Mayor