

The Council Meeting of the City of Lower Burrell was held on Monday, April 12, 2021 at 7:00 PM. Roll call indicated the following present: Councilman Fabry, Councilman Hamilton, Councilwoman Albanese, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejck, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilman Grillo and Zoning/Ordinance Officer Michael Nedley.

**CORRESPONDENCE:**

- 1) Treasurer's Report for March 2021.
- 2) Local Service Tax Report for March 2021.
- 3) Collection Service Center – March 2021.

**EXECUTIVE DEPARTMENT REPORTS:**

**Mayor Andrejck:** Mayor Andrejck thanked Councilman Fabry and City Manager Rockwell for the success of the Easter Drive Thru event. He thanked Todd Giammatteo with the successful reduction in the mile per hour change on Bair Road. He thanked Mr. Nedley for handling numerous complaints. The Drive-Thru Recycling Collection will be May 8, 2021.

**Chief Marhefka:** Chief Marhefka reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log. The next round of interviews will proceed. Coffee with a Cop will occur in May.

**Councilman Fabry:** The Drive Thru Easter event was successful, and he thanked all the volunteers, specifically Amy Rockwell and Brandy Grieff for their efforts. Lower Burrell # 3's Food Truck event will be May 1, 2021. He announced that Pam Key will be taking the lead on the Farmers Market. The Market will run from June 19<sup>th</sup> through October 16<sup>th</sup>. There will be a small dedication ceremony on June 19<sup>th</sup> in honor of Mr. Bud Myers. Multiple people have reached out to Councilman Fabry who want to get involved and help with community events. He asked that all department heads keep a close eye on their budgets. He attended the AHN Award Presentation at LB # 3 where two EMS personnel and Officer Sekanick were credited with saving a person's life. There is a newsletter due in May.

**Treasurer Eshbaugh:** No report.

**Councilwoman Albanese:** The Fisher Hall renovations are going well and are exciting. She is excited about the vaccination roll outs. Trees have been cleared off the walking paths at Kotecki Park.

**Councilman Hamilton:** Because of the nicer weather, crews will begin working more on the streets. He said great job to Todd and his crew during the significant winter we experienced. Councilman Hamilton did not receive a single complaint all winter. He appreciates the police notifying Public Works so that they know when they are needed. Councilman Hamilton offered a public apology to the citizens of Lower Burrell for not being able to be as active as he would have liked since receiving a promotion at his employment at Veterans Place. He has decided not to seek reelection. His PhD classes will be meeting on Mondays and will not allow him to attend Agenda and Council meetings. He will be supportive outside of Council meetings to the best of his ability and attend meetings when he is able. He appreciates being allowed to serve, and if the City deems it necessary, he will offer his resignation. He will fulfill the remainder of his term, but he felt it unfair to not offer his resignation to the City of Lower Burrell.

**Director of Parks and Public Works Giammatteo:** Crews are doing a lot of work at the parks. Grass cutting has started. He reported on the number of One Calls and Sewer Inspections. The asphalt plants are open and curb restoration will begin as well as pot-hole patching. Street sweeping has started. Sub-base repair will begin on the country roads where chip sealing will be done.

**Controller Farina:** No report.

**Solicitor Yakopec:** The changes to the Per Capita Tax ordinance since it was passed in 1961 was discussed.

**Zoning/Ordinance Officer Nedley:** No report.

**City Manager Rockwell:** The City's web site was utilized allowing residents to RSVP for the Easter Drive Thru event. Residents are actively using the web site to reserve pavilion rentals. City Manager Rockwell gave credit and thanked Amber Santucci for her efforts in getting the reservation section of our web site up and running. People are urged to register on our web site so that updates and information can be sent to residents in that way. The City is looking for part-time seasonal help.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) A Proclamation presentation was awarded to Brian and Adriana Cox. Mr. Bob Willison was also in attendance. Councilman Fabry presented a gift to Mr. and Mrs. Cox.
- 2) Camden Seidel presented his proposal for his Eagle Scout project. Councilman Hamilton would like to sponsor the Army bench and Mayor Andrejczik would like to sponsor the Navy bench in Mr. Seidel's project. Gabriel Manchini brainstormed Eagle Scout projects to possibly be done at Burrell Lake Park. Mr. Giammatteo asked that they meet to discuss potential projects. Motion by Councilman Fabry, second by Councilwoman Albanese to approve the Eagle Scout Project of Camden Seidel and conditional approval to Gabriel Manchini for his Eagle Scout Project. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilman Hamilton: AYE. 4 "AYES." All in favor.
- 3) Motion by Mayor Andrejczik, second by Councilman Fabry to approve the Agenda meeting minutes from April 5, 2021 and the Council meeting minutes from March 8, 2021. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: Abstain. 3 "AYES" 1 Abstain.
- 4) Motion by Councilman Fabry, second by Councilman Hamilton to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 4 "AYES." All in favor.
- 5) Motion by Councilman Hamilton, second by Mayor Andrejczik to award 2021 Bid Materials for Superpave Asphalt Mixture – 9.5 mm, Superpave Asphalt Mixture – 19 mm, and Superpave Asphalt Mixture – 25 mm to Lindy Paving. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 6) Motion by Councilman Hamilton, second by Mayor Andrejczik to award 2021 Bid Materials for #8 Crushed, washed/cleaned limestone, Negative charge, 2A Limestone, and #57/2B Limestone to M & M Lime. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 7) Motion by Councilman Hamilton, second by Mayor Andrejczik to accept the quote from Kurtz Construction for storage building roof repair for \$7,605.00. Roll call vote indicated: Councilman Hamilton: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 8) Motion by Councilman Hamilton, second by Councilman Fabry to purchase a Rover X Camera System from A&H Equipment for \$70,650.56. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 4 "AYES." All in favor.
- 9) Motion by Mayor Andrejczik, second by Councilwoman Albanese to approve the parade request for the 2021 Seniors Sponsored by Danielle Kowalkowski. Ms. Kowalkowski has provided a Certificate of Insurance naming the City as an additional insured. Roll call vote indicated: Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 4 "AYES." All in favor.
- 10) Motion by Mayor Andrejczik, second by Councilman Fabry to approve Resolution 4-2021 - a Resolution for Plan Revision for New Land Development at 154 Delberta Road. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE. 4 "AYES." All in favor.
- 11) Motion by Councilman Hamilton, second by Councilman Fabry to approve Resolution 5-2021 - a Resolution Authorizing Application to the Watershed Restoration and Protection Program for Lower Burrell Streambank Stabilization. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 4 "AYES." All in favor.
- 12) Motion by Councilman Fabry, second by Mayor Andrejczik to appoint Senate Engineers, Matt Pitsch, as alternate Zoning Officer. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE. 4 "AYES." All in favor.
- 13) Motion by Councilman Hamilton, second by Councilman Fabry to appoint Todd Giammatteo as alternate Code Enforcement Officer. Roll call vote indicated: Councilman Hamilton: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 4 "AYES." All in favor.
- 14) There was no other business coming before council.

**PUBLIC COMMENT:**

Mary Ann Thomas from the Tribune Review questioned the income provision of the Per Capita tax ordinance.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

John Andrejcik, Mayor