

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, April 20, 2021, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, George Adda, Jennifer Bayer, Robert Polczynski, Solicitor Robert Liotta, Mayor John Andrejczik, Chuck West, Engineer Chris Henry, and Public Works Director Todd Giammatteo. Absent was Councilman Rob Hamilton.

**Approval of Minutes**

MOTION made by Mr. Anderson, second by Mr. Polczynski to approve the minutes from the March 16, 2021 meeting. Roll call vote: All approved.

**Approval of Treasurer’s Report**

MOTION made by Mr. Anderson, second by Mr. Lettrich to approve the Treasurers Report for March 2021. Roll call vote: All approved.

**Correspondence/Incoming Checks**

- Check from City of Lower Burrell dated April 1, 2021 in the amount of \$6,169.78 for Payment 32 of 360 (*see LBMA Invoices folder*)
- Certificate of Liability Insurance dated March 19, 2021 for WA Petrakis Contracting and Landscaping (*See LBMA documents folder*)
- Pennsylvania Municipal Authorities Association Virtual Board Member Training scheduled for April 28 & 29, 2021 (*See LBMA documents folder*)

**BILLS PRESENTED FOR PAYMENT**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Merge & Hill, P. C.	\$ 4,140.00	Fee for professional services rendered: Audit financial Statements for the year ended December 31, 2019 and Preparation of 2019 Annual Report of Municipal Authorities
Mott MacDonald	\$ 8,114.40	Little Pucketa Sewer Rehabilitation Project
Total	\$12,254.40	

MOTION by Mr. Polczynski, second by Ms. Bayer to approve the bills requested for payment. Roll call vote: All approved.

**Old Business**

None

**New Business**

- LBMA Financial Account Detail Report

**Public Comment**

Mark Cook, 5141 Watters Road. Property has been subdivided into nine lots. Mr. Cook attended the meeting to propose a low-pressure grinder pump system. Mr. Cook was advised by Solicitor Liotta that the City of Lower Burrell runs the sewage system. The Authority owns the system and rents it to the City who operates it. The ordinances governing a homeowner’s ability to tap into that system and the permitting process is managed by the City’s officials. An engineering review needs to be conducted to determine if the existing line has sufficient capacity.

**Mayor Andrejczik’s Report**

None

## **Sewer Report**

### **3/1/21 – 3/5/21**

- Marked PA One Calls; utilized Vactor to jet rod on Toledo and Russell; checked pump stations.
- Checked Wills creek; marked PA One Calls; sewer inspections; fueled up gas cans.
- Located manholes on Greensburg Road; marked PA One Calls; worked on Hillcrest Estates pump station generator.
- Utilized Vactor to jet lines on Miller Lane.
- Marked PA One Calls; checked pump stations; sewer inspection.

### **3/8/21 – 3/12/21**

- Checked pump stations; marked PA One Calls; worked on floats at Indiana pump station; fixed generator at Hillcrest Estates pump station.
- Marked PA One Calls; checked Indiana pump station; utilized Vactor to jet lines on Millers Lane.
- Marked PA One Calls; sewer inspections; prepped manholes for grout in Kinloch; prepped area on Truck 18 for new diamond plate panels to be installed.
- Sewer inspection on Fairway; utilized Vactor to jet new sewer main for camera company working on Wildlife Lodge Road; installed new diamond plate on bed sides on Truck 18; rewired lights.

### **3/15/21 – 3/19/21**

- Checked pump stations; marked PA One Calls; worked on manhole in Kinloch to stop leaking; checked on storm pipe on Paige/Edward Street; sewer inspection on Jefferson.
- Completed sewer inspection; marked PA One Calls; worked on manholes in Kinloch.
- Worked on steel plate at Hillcrest; completed sewer inspection.
- Checked pump stations; marked PA One Calls; partial inspection on Arizona; cleaned and greased stations; inspected manhole on Greensburg Road and Dutchman's Run for I/I.

### **3/22/21 – 3/26/21**

- Checked, cleaned, and greased pump stations; completed sewer inspection; painted Craigdell pump station.
- Cleaned out Hillcrest Estates pump stations with Vactor; greased Hillcrest Estates; marked PA One Calls; completed sewer inspection.
- Utilized Vactor to jet rod Montana to dead end (appeared to be backed up); picked up stuffing boxes at SDB for pump stations; marked PA One Calls.
- Marked PA One Calls; trimmed pine trees at Hillcrest Estates pump station.
- Checked, cleaned, and greased pump stations; looked at sewer lateral on Cleveland Drive that water company damaged.

### **3/29/21 – 3/31/21**

- Checked pump stations; checked Indian Fields pump station offline status; put packing in pump #2 at Indiana pump station; picked up parts at Ace; built pump; pump #2 off at Hillcrest the impellor dropped and is clogged; marked PA One Calls.
- Pulled pump #2 at Hillcrest pump station; sewer inspection at 108 Sylvan; checked manhole on Indiana for job to relocate sewer lateral.
- Checked and cleaned pump stations; changed monthly paperwork; completed monthly building inspections; sewer inspection at 3117 Oregon Drive; marked PA One Calls.

**PA One Calls – 94**

**Sewer Inspections – 13**

## **Engineer's Report**

Petrakis will be finishing up doing the final paving and begin restoration. Chartiers station permit did not get approved because of several unfinished items; dealing with the landowner is causing a delay.

## **Solicitor's Report**

Mr. Liotta discussed the proposal of Mr. Ott Quarles. Rights and responsibilities between homeowners and the Authority need to be documented moving forward.

## **Adjournment**

Motioned by Mr. Anderson, second by Mr. Lettrich to adjourn the meeting.

Kevin Lettrich, Chairman