

The monthly meeting of the **Lower Burrell Municipal Authority** was held on fourth Tuesday of the month because of Election Day on May 25, 2021, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, George Adda, Jennifer Bayer, Robert Polczynski, Solicitor Robert Liotta, Chuck West, Engineer Chris Henry, and Public Works Director Todd Giammatteo. Absent were Mayor John Andrejcik and Councilman Rob Hamilton.

Approval of Minutes

MOTION made by Mr. Anderson, second by Mr. Polczynski to approve the minutes from the April 20, 2021 meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Mr. Adda, second by Mr. Polczynski to approve the Treasurers Report for April 2021. Roll call vote: All approved.

Correspondence/Incoming Checks

- Check from City of Lower Burrell dated May 3, 2021 in the amount of \$6,169.78 for Payment 33 of 360 (*see LBMA Invoices folder*)
- Pennsylvania Municipal Authorities Association Spring Management Workshop Wednesday, June 9, or June 16, 2021 (*see LBMA documents folder*)

BILLS PRESENTED FOR PAYMENT

Name	Amount	Description
W.A. Petrakis	\$ 27,946.00	Little Pucketa Sewer Rehabilitation Project (Intruding tap removal, in service lateral disconnection, pipe bursting and hdpe supply, mainline lateral reconnections)
Mott MacDonald	\$ 114.32	Little Pucketa Sewer Rehabilitation Project
Total	\$ 28,060.32	

MOTION by Mr. Polczynski, second by Ms. Bayer to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

- LBMA Financial Account Detail Report

Public Comment

John Gonella, 2792 Leechburg Road. Mr. Giammatteo explained the measures that were taken in the settlement and cracking around the manhole located in Mr. Gonella's driveway. The forced main for the pump station is located in the driveway. A project to replace the line up to this point is about to go out for bids. There is no sense of repairing the driveway until that project is underway. Mr. Gonella is afraid the situation will cause someone to get hurt. The repair can be done when the project ties into the new manhole. The project will not be started immediately as the Authority is waiting for funding of the project.

Mayor Andrejck's Report

None

Sewer Report

The new camera system has been delivered and employees have received training in the camera operation.

4/1/21 – 4/2/21

Checked pump stations

4/5/21 – 4/9/21

Sewer lateral relocation on Indiana Drive

Finished sewer lateral relocation on Indiana Drive; marked PA One Calls; cleaned Truck '08; sewer inspection on Reimer and New Hampshire

Marked PA One Calls; utilized Vactor on Indiana Drive to help with catch basin rebuild; dumped and cleaned out Vactor; installed new fleet zoom device at Little Braeburn, Big Braeburn and Indian Fields

Evaluated storm pipe job on Illinois Drive

Checked pump stations; cleaned Craigdell pump station and bowls; cleaned valves and greased

4/12/21 – 4/16/21

Checked pump stations; hard reset Little Braeburn fleet zoom device; sewer inspection on Florida and Morgan; marked PA One Calls

Marked PA One Calls; checked valve on pump 1 at Craigdell pump station; changed vacuum solenoid on pump #1 @ Craigdell pump station; marked PA One Calls

Cut sewer right-a-ways along Route 56 bypass

Cut sewer right-a-ways from post to golf course and Kinloch to McDonalds

Cleaned and greased pump stations; cut grass at Big Braeburn and Hillcrest; marked PA One Calls

4/19/21 – 4/23/21

Checked pump stations; marked PA One Calls; cut right-a-ways from 780 to Jerry's Custard; started cutting right-a-way behind City Hall

Marked PA One Calls; washed Vactor

Marked PA One Calls; checked pump stations

4/26/21 – 4/30/21

Checked pump stations; assisted on Indian Fields Trail putting topsoil and seed down

Bill, Zachary, and Cameron attended seminar on Fundamental Principles and Techniques in Buried Utility Location

Checked pump stations; completed monthly building inspection forms at pump stations; sewer inspection; marked PA One Calls

PA One Calls – 76

Sewer Inspections – 9

Engineer's Report

Chartiers Pump Station Upgrade Project

Mott MacDonald has subcontracted JMS Design Services to finalize E&S, Stormwater, and Encroachment permit drawings. Final drawings will be received by June 4th. The Westmoreland County Conservation District recommended an exemption due to proximity to the river and the low volume of stormwater controls calculated from the final site plan. A stormwater exemption letter will be sent to the City of Lower Burrell upon

finalization of drawings. Mott MacDonald is currently preparing a traffic control plan for Edgecliff Road and Leechburg Road. PennDOT Highway Occupancy Permit (HOP) will be included with the Pennvest Application. Once all permits are submitted. Mott MacDonald will prepare the Penn Vest loan application.

Little Pucketa Interceptor Sewer Rehabilitation (GRANT)

This project has reached final completion. Petrakis completed final punch list restoration items in the first week of May. Mott MacDonald conducted a final walkthrough and photographed the final conditions. Petrakis submitted Pay Application 03 (FINAL) in the amount of \$27,946.00. Mott MacDonald has received all release of liens and close out documentation from Petrakis. Mott MacDonald recommend the approval of final payment.

Mott MacDonald has prepared Request for Reimbursement 03 for the PA Small Water and Sewers Grant. There are \$61,057.43 of reimbursable invoices and pay applications with a total reimbursable value of \$51,898.81.

Final project budgets	Proposed	Actual
Mott MacDonald	\$92,000.00	\$89,013.64
Petrakis	\$156,740.00	\$156,740.00
TOTAL	\$248,740.00	\$245,753.64

Motion by Mr. Adda second by Mr. Polczynski that once proof of payment is received from Ms. Rockwell on the last two invoices, the reimbursement application to the grant be submitted with the signatures of Mr. Lettrich and Ms. Bayer. Roll call vote: All approved.

Solicitor's Report

None

Adjournment

Motioned by Mr. Adda, second by Mr. Anderson to adjourn the meeting.

Kevin Lettrich, Chairman