

The **Council Meeting** of the City of Lower Burrell was held on Monday, June 12, 2023, at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Grieff, Director Parks and Public Works Michelle Hatbob, Solicitor Yakopec, Mayor Andrejckik, Controller Farina, Treasurer Eshbaugh, and Interim City Manager Jason Dailey. Absent were Councilwoman Albanese and Chief of Police Marhefka.

The City Council held an Executive session on Thursday, June 8th from 7:57 p.m. to 9:01 p.m.

Bench dedication for Former Councilman David A. Regoli, Esq.

Councilman Fabry read a letter of resignation of Councilwoman Rosina Albanese. The City Council will have 30 days to accept the letter and reappoint someone new to fill her position.

CORRESPONDENCE:

- 1) Treasurer's Report for May 2023.
- 2) Local Service Tax Report for April and May 2023.
- 3) Collection Service Center for May 2023.

EXECUTIVE DEPARTMENT REPORTS:

Mayor Andrejckik – Mayor discussed his monthly events and all that he was involved in the past month.

Councilman Fabry – Councilman Fabry mentioned that there were no surprises with the election, and he will be the new mayor of the city and mentioned the upcoming council. There will be a training seminar on what the city council does and how each topic is handled. Tri-City thanked Councilman Stoltz and Councilman Fabry for everything they had done. A resident wants to help Lower Burrell where things are needed. Thanked the group for the bench dedication. Thanked Camden Seidel for his Eagle Scout Project. Kinloch Fire Department is getting the new truck that was donated by the Public Works department. Also, mentioned the financial numbers for each department. Carley Logan and Councilman Fabry met regarding the Farmers Market. Elias from Glens Custard is still a work in progress at the new location, but all seems to be going well. Candy Cottage seems to be doing well also. Speedy Furniture is under a new owner. Councilman Fabry is overwhelmed with how the city is doing and how each individual person is a helping hand. Farmer's Market is thriving, and we will be providing welcome packets to new businesses. Back the Blue is June 24th at Mogie's including a parade. Congratulations to the Burrell High School Class of 2023.

Councilwoman Grieff – Kinloch Fire Department met with 4 guys to speck the Firetrucks and invited LB #3. Kinloch has the annual Carnival going on this week in the U-Haul Parking Lot. LB #3 had a very successful Food Truck event this past weekend. Kinloch finished their annual burn by their contract. Reviewing contracts within both departments. EMA has a Facebook page for community contact and outreach for emergencies within the City of Lower Burrell. Councilwoman Grieff has been reached out for a grant. Residents have been reaching out to volunteer within the EMA.

Councilman Stoltz – Public Works has the typical business regarding the streets and summer work. Mitchell Hatbob is doing a fantastic job. The department donated a truck to Kinloch Fire Department. A lifelong resident donated money to the city. Councilman Stoltz participated in the parade. Municipal Authority would like to welcome Rob Landowski to the LBMA board.

Treasurer Eshbaugh – Treasurer Eshbaugh mentioned that the sewage bills are to be mailed June 15th, per capital to be mailed July 1st, and the school tax to be mailed August 1st.

Controller Farina – no report

Solicitor Yakopec – no report

Chief of Police Marhefka – Councilman Fabry spoke on behalf of Chief of Police Marhefka and gave the monthly reports regarding the Police Department number.

Interim City Manager Dailey – Interim City Manager Dailey commended the staff on how well everything is handled. Communication between the staff has improved.

NEW BUSINESS:

- 1) Motion by Mayor Andrejczik, second by Councilman Fabry to approve the Agenda meeting minutes from June 5, 2023, and the combined Agenda/Council meeting minutes from May 1, 2023. Roll call vote indicated: Mayor Andrejczik: AYE; Councilwoman Fabry: AYE; Councilwoman Grieff; Councilman Stoltz: AYE: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Mayor Andrejczik to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejczik: AYE. 4 “AYES.” All in favor.
- 3) Motion by Councilwoman Grieff, second by Mayor Andrejczik to approve revised Fee Resolution #4-2023 updating the fees for the Health Department inspections and increasing the fee for the Zoning Hearing Board deposit. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 4) Motion by Mayor Andrejczik, second by Councilman Fabry to approve the Memorandum of Agreement with the Police Collective Bargaining Unit, requiring all post-retirement benefits paid to the City be required to be made by Electronic Fund Transfer (EFT). Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 5) Motion by Councilman Stoltz, second by Councilwoman Grieff to approve the title transfer of the 2008 truck to the Kinloch Fire Company. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.
- 6) Motion by Mayor Andrejczik, second by Councilman Fabry to approve the purchase of InSynch Police Reporting software at a cost of \$41,450. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 7) Motion by Councilman Fabry, second by Councilman Stoltz to approve Resolution #3-2023 stipulating the City’s match up to \$50,000 for its participation in the DCED STMP program and authorizing the Interim City Manager to begin the application process. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejczik: AYE. 4 “AYES.” All in favor.
- 8) Motion by Councilman Stoltz, second by Mayor Andrejczik to accept the resignation of Jennifer Bayer and the recommendation of the LBMA to appoint City resident, Robert Landowski to the Authority Board, with term expiring December 31, 2027 Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 9) Motion by Councilman Stoltz, second by Councilwoman Grieff to appoint the following LBMA Board Members with their corresponding term expirations:
 - Terry Anderson December 31, 2025
 - Kevin Lettrich December 31, 2026Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE. 4 “AYES.” All in favor.
- 10) Motion by Councilwoman Grieff, second by Councilman Stoltz to adopt Ordinance No. 4-2023 repealing and replacing the Health Code Ordinance. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.
- 11) Motion by Councilman Fabry, second by Councilman Stoltz to adopt Ordinance No. 3-2023 adopting late fee for delinquent sewer and recycling bills. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.

PUBLIC COMMENT:

None

ADJOURNMENT:

With no further business coming before the council, a motion was made to adjourn the meeting.

Jason Dailey, Interim City Manager

John Andrejcik, Mayor