

The monthly meeting of the Lower Burrell Municipal Authority was held on June 20, 2023, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members, George Adda, Robert Polczynski, Terry Anderson, Robert Liotta, Robert Landowski, Councilman David Stoltz, Chris Henry, Chairman Kevin Lettrich, and Director of Parks and Public Works Michelle Hatbob.

**Approval of Minutes**

Motion by Robert Polczynski, second by George Adda to approve the minutes from the May 23, 2023, meeting. Roll call vote: Approved.

**Approval of Treasurer’s Report**

Robert Polczynski spoke on the financial report.

Motion by Terry Anderson, second by Robert Polczynski to approve the Treasurer’s Report for May 23, 2023.

Roll call vote: Approved.

**Correspondence**

- Check from City of Lower Burrell dated June 20, 2023, in the amount of \$6,169.78 for Payment 58 of 360 (*see LBMA Invoices folder*)
- The Municipal Sanitary Authority of the City of New Kensington announcement for regular meeting held June 19, 2023, and April 17, 2023, meeting minutes
- Robert Landowski letter and resume to fill vacate board position

Motion Robert Polczynski, second by George Adda. All in favor. Approved.

**Bills Presented for Payment:**

Name	Amount	Description
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**Old Business**

None

**New Business**

- LBMA Financial Account Detail Report – Robert Polczynski read the report

**Public Comment**

David Stoltz asked if they are going to be rearranging the council or will Rob Landowski be taking Jennifer spot. Kevin said they would be keeping as is for the rest of the year until the reorganization in early 2024.

Brian stated the audit was completed and it went well. He should have copies for everyone at the next meeting.

**Mayor’s Report**

None

**Sewer Report**

**5/1/23-5/5/23**

- Check and hose down pump stations
- Looked at a catch bason on Idaho street
- Checked on Hillcrest estates pump station packing; checked on Craig dell’s pump station due to the events being off
- PA one calls for gas company; hauled excavator to and from Adamchik and dug out trees and put rip rap near end of pipe

- Check pump stations, clean and check floats

**5/8/23-5/12/23**

- Check and cleaned the floats at the pump stations; cut and trimmed pump stations; camera line on Morgan Street; went to check on catch basin in Kinloch
- Cleaned out Big Braeburn pump station; restarted the pumps and bleed air from pump housing; dumped three loads of sewage; Fill vactor with fuel and water; PA one calls; PA Emergency 1 call
- PA one calls

**5/15/23-5/19/23**

- Check stations; PA one calls
- Check pumpstations; clean floats; check pipe on Walters Road; replace speed limit sign

**5/22/23-5/26/23**

- Check stations; one calls; check pipe on Illinois Drive
- Removed radio out of truck #08
- Check stations

**5/29/23-5/31/23**

- Check pump stations; one calls; cut and trim pump stations
- Hillcrest Drive sewer smell, tested water on off their sewer; took water to new ken water for testing

**PA One Calls – 80**

### **Engineer's Report**

Chris submitted the part 2 permit, DEP requested permit number for the pump stations, which Chris reached out to DEP, and they provided the numbers. Chris then submitted them back to DEP. Kevin asked how much longer the permitting would be. Chris replied they have up to 120 days to respond from the date of submission. Chris stated that an HOP permit needed to be submitted for the driveway permit for the stations. Chris mentioned the landowner requested to walk along the stream and have access to the gas well in the back and said he does not see an issue with that since the facility is secured. Also stated the two requests are reasonable. Robert Liotta mentioned there has been interest by third party right away owners which made him consider doing a commendation process notwithstanding the landing owner's potential desire to transfer the property to us by way of an agreement. The transfer by deed would be subject to any right of way or easement agreements. He would like to do an updated evaluation of their request's pros and cons of commendation versus purchase. He will bring this information to the next board meeting and hopefully educate and come to a decision on how to move forward and ask any questions before the decision is made. Penn Vest final documents will require all necessary land interests at next month's meeting. Terry Anderson asked about the right of way. Chris stated that on the Penn Dot alignment, paralleling the existing, investigated other rehabilitation methods. Going with rehabilitation verses the replacement. Robert Polczynski said we are not going to meet the August deadline. He asked if we are going to exceed the budget. Chris stated he has not looked at the cost recently, but he will review it and see if there are any changes.

### **Solicitor's Report**

Nothing to report

### **Adjournment**

Motion by Robert Polczynski second by Terry Anderson to adjourn the meeting at 6:41 p.m.

Kevin Lettrich, Chairman