

The **Council Meeting** of the City of Lower Burrell was held on Monday, July 10, 2023, at 7:00 PM. Roll call indicated the following present: Councilman Stoltz, Councilman Fabry, Councilwoman Grieff, Director Parks and Public Works Michelle Hatbob, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, Controller Farina, and Treasurer Eshbaugh. Absent was Interim City Manager Jason Dailey.

Proclamations for Bravery for Public Safety Personnel and Resident
Proclamation for Eagle Scout Camden Seidel

CORRESPONDENCE:

- 1) Treasurer's Report for June 2023.
- 2) Local Service Tax Report for June 2023.
- 3) Collection Service Center for June 2023.

EXECUTIVE DEPARTMENT REPORTS:

Councilwoman Grieff – Provided the fire department and EMS numbers. The city will have an EMS presentation. EMS nationwide is in a crisis for a solution for help. Fire department contracts have been revised with updated training. The contracts will be signed after this meeting and moving forward for the council to approve the contract yearly. After the meeting with the fire departments, it was open for discussion. Both fire departments requested the city to help with the upcoming cost and any additional funding that could be provided. Emergency Management Coordinator Grant Imbarlina secured a grant from Arconic for equipment. The county will be coming to City Hall to hear the presentation and hear the pitch of what will be happening. Councilwoman Grieff reminded the audience of the EMA Facebook page.

Councilman Stoltz – Updated the audience of the City improvements and the typical summer work/tasks.

Councilman Fabry – Greg Primm to be announced as the new City Manager starting in September. Councilman Fabry mentioned about the city moving forward and forward. Ron Welker to join and take former Councilwoman Albanese position. Councilman Fabry reminded everyone about the safe exchange in the parking lot at the City that will be 24/7 monitored. There will be routine meetings with the school district to discuss anything regarding the City. Community School letter to be coming out shortly. Councilman Fabry mentioned the department budget numbers. The Sewer department is in decent shape. Glen's is still moving along great and is hoping to have a facility tour within their new location. WideWaters is looking to sublease the old Blockbuster location. The Back the Blue event went very well. Lisa Shaw won free fireworks from Tank Fireworks for the Brian Shaw Memorial Event and asked if there could be fireworks that evening. Farmer's Market is still going very well, and no issues have come about.

Mayor Andrejcik – Attended annual monthly meetings. Mayor Andrejcik conducted another wedding. Mayor Andrejcik thanked Grant Imbarlina for always being flood ready. Events were mentioned that were held around the City and how they were heavily populated and well liked. The new Parks committee also seems to be doing well.

Controller Farina – no report

Treasurer Eshbaugh – no report

Director of Parks and Public Works Hatbob – Councilman Stoltz touched on roads that are to be chipped sealed around the end of July and beginning August along with the mention of the regular Park meetings.

Solicitor Yakopec – An email with proposed language for the 90 acres on Dutchman Run Road was sent to Council prior to the meeting. Solicitor Yakopec would like to make one more call because there is qualifying language in the document and should be all instate in clause. Mayor Andrejcik asked to have two different documents so the Council can compare them.

Chief of Police Marhefka – Provided last month's numbers. The Lower Burrell Police Department and the Fire Departments participated in an Active Shooter drill that was a success.

NEW BUSINESS:

- 1) Motion by Mayor Andrejcik, second by Councilman Fabry to accept the resignation of Councilwoman Albanese. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 "AYES." All in favor.
- 2) Motion by Councilman Stoltz, second by Mayor Andrejcik to appoint Ron Welker to fill the unexpired term of former Councilwoman Albanese through December 31, 2023. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 "AYES." All in favor.

Mayor Andrejczik swore in Ron Welker at this time to fill the unexpired term of former Councilwoman Albanese.

- 3) Motion by Councilwoman Grieff, second by Councilman Stoltz to approve the Agenda meeting minutes from July 3, 2023, and the Council meeting minutes from June 12, 2023. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor. Councilman Welker: no abstained.
- 4) Motion by Councilman Fabry, second by Mayor Andrejczik to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor. Councilman Welker: no abstained.
- 5) Motion by Mayor Andrejczik, second by Councilman Stoltz to approve Resolution No. 5-2023 approving the M Cap LLC Property plan revision for sewage services. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor. Councilman Welker: no abstained.
- 6) Motion by Mayor Andrejczik, second by Councilman Stoltz to approve Resolution No. 6-2023 approving the Multimodal Transportation Grant application for \$350,910 for pedestrian and school zone signage, with a matching requirement of \$150,390. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor. Councilman Welker: no abstained.
- 7) Motion by Councilman Fabry, second by Councilman Stoltz to appoint Greg Primm as City Manager with a starting salary of \$120,000 and start date of September 1, 2023, and to approve an Employment Agreement that will run through to December 31, 2023. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE; Councilman Welker: AYE. 5 “AYES.” All in favor.

Greg Primm gave a welcome speech and thanked the City for welcoming him so certainly.

PUBLIC COMMENT:

Fire Chiefs from both departments – Thanked the Council and wanted to express their request for the funds that the departments need. Any sort of fundraising from the City would be greatly appreciated and much needed. Chief Sites commented on Brandy’s DCED. Both fire department Chief’s stressed how helpful a Knox Box program would be for the City when responding to fires at businesses. Welcomed Ron Welker to Council.

ADJOURNMENT:

With no further business coming before council, a motion was made by Councilman Fabry to adjourn the meeting at 8:08 p.m.

Jason Dailey, Interim City Manager

John Andrejczik, Mayor