

The monthly meeting of the Lower Burrell Municipal Authority was held on September 21, 2021, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, George Adda, Jennifer Bayer, Robert Polczynski, Solicitor Robert Liotta, Mayor John Andrejcik, Chuck West, and Chris Henry, Engineer Mott MacDonald. Absent were Councilman Rob Hamilton and Todd Giammatteo.

Approval of Minutes

MOTION made by Mr. Polczynski, second by Mr. Anderson to approve the minutes from the August 17, 2021 meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Mr. Polczynski, second by Mr. Anderson to approve the Treasurers Report for August 17, 2021. Roll call vote: All approved.

Correspondence

DeBlasio & DeBlasio Associates – Independent Auditor's Report for the year ended December 31, 2020. Motion by Mr. Adda, second by Mr. Polczynski to approve audit as presented. Roll call vote: All approved.

Bills Presented For Payment:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
US Bank	\$1,500.00	Trustee Administration Fees – In advance 8/1/21-7/31/22
DeBlasio Group	\$5,850.00	Fees relative to 2020 Audit, additional hours for prior years Research, out of pocket expenses
Mott MacDonald	<u>\$6,491.62</u>	LBMA Chartiers Pump Station Upgrade Design
Total	\$13,841.62	

MOTION by Mr. Adda, second by Mr. Polczynski to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

- Motion by Mr. Polczynski, second by Ms. Bayer to close the Grant Account and transfer the .42 to the Operating Account. Roll call vote: All approved.
- LBMA Financial Account Detail Report
- Jim Leslie contacted LBMA regarding surcharge at Flyers Field. Considerable time was spent discussing the situation.
- Mr. West announced that after serving on the Municipal Authority in various capacities for a quarter of a century, he will resign after this meeting. Mayor Andrejcik thanked him for serving the City of Lower Burrell.

Public Comment

None

Mayor Andrejcik's Report

None

Sewer Report

8/2/21 – 8/6/21

Checked pump stations; performed end of month generator run at Hillcrest Estates; sewer inspection on Russell; put stop sign up on Pike/New York.

Replaced cutter ring on pump #1 at Hillcrest Estates; pulled pump #2 and started replacing cutter and fixed mount plate at Hillcrest Estates; replaced grinders and rotors at Hillcrest Estates; marked PA One Calls.

Finished installing grinder pump at Hillcrest Estates; worked with Todd on Westmoreland to find house lateral; started routine jetting list.

Worked on routine root cut list; repaired Vactor water level tubes; repaired pumps at Indian Fields; marked PA One Calls; sewer inspection.

Checked pump stations; cleaned and greased pump stations; marked PA One Calls.

8/9/21 – 8/13/21

Checked pump stations; marked PA One Calls; assisted with trash and bathrooms at the parks.

Located manhole on Riverview; compiled list of pump parts for Little Braeburn and Hillcrest; marked PA One Calls. Marked PA One Calls; utilized Vactor to clean out ditch on Riverview; sewer inspection.

Picked up Camera from A&H Equipment; picked up tractor wheel from West Central Equipment.

Checked pump stations; assisted with tree removal at Kotecki Park.

8/16/21 – 8/20/21

Cleaned sewer line on Greensburg Road; marked PA One Calls; cleaned, greased, and wash down wet/dry well at Indiana pump station; completed sewer inspection; utilized Vactor to clean up millings on Norma.

Checked pump stations.

Marked PA One Calls; utilized Vactor to clean up Florida Drive from water main break; utilized Vactor to clean out catch basin/lines on New Hampshire, Puckety by Elena, and Grant.

8/23/21 – 8/27/21

Checked pump stations; marked PA One Calls; met with water company regarding force main leak/water leak repair; broken water line on pump 1 and 2 at Big Braeburn pump station; fixed sump pump at Big Braeburn.

Checked pump stations; utilized Vactor on Paige Street; camera various sewer lines.

8/30/21 – 8/31/21

Checked pump stations; cleaned and greased floats; marked PA One Calls; utilized Vactor on Paige Street to suck out pipe for asphalt and around catch basin on Hastings.

Cleaned Big Braeburn pump station – hosed down wet well, cleaned floats, fixed lights in wet well, routine maintenance on station; marked PA One Calls; checked manholes on bypass.

PA One Calls – 69

Sewer Inspections – 6

Engineer's Report

Prior to this meeting, he reviewed with Ms. Rockwell potential impact with upcoming rates and the debt service with the waste-water treatment plant upgrade so that planning can begin on next year's budget. He is waiting on responses before the Penn Vest application can be completed. He is still waiting on last minute approvals for the permits. He needs to get the Act 537 Plan over to the City for adoption.

Solicitor's Report

Solicitor Liotta spoke about the Nader Syiak situation.

Adjournment

Motion by Mr. Anderson, second by Mr. Polczynski to adjourn the meeting.

Kevin Lettrich, Chairman