

The Agenda Meeting of the City of Lower Burrell was held on Monday, October 3, 2022 at 7:00 PM. Roll call indicated the following present: Councilwoman Grieff, Councilman Stoltz, Councilman Fabry, Councilwoman Albanese, Controller Farina, Treasurer Eshbaugh, Public Works and Parks Coordinator Michelle Hatbob, Solicitor Yakopec, Mayor Andrejckik, Chief of Police Marhefka, and City Manager Amy Rockwell.

NEW BUSINESS:

- 1) Announced Executive Sessions held September 14, 2022 from 7 PM to 9:27 PM and on September 26, 2022 from 4:10 to 5:08 PM both sessions to discuss personnel matters.
- 2) Engineering Report was presented by Matt Pitsch of Senate Engineering.
- 3) 2021 Audit presentation. Mr. Mark Turnley had hand outs for members of Council and went over what he felt were the highlights of the audit.
- 4) Parks Project Plan presentation by Caroline Yagle. The report will be available for comments from Mayor and Council on any area before being finalized. The Plan will enhance access, accessibility, and make parks universally accessible by providing recreation for all ages with improved facilities.
- 5) Discussed ratifying 2023 Minimum Municipal Obligation. City Manager Rockwell explained that it was submitted to Council prior to September 30<sup>th</sup> as required by Act 205. She gave the amounts for both the police pension fund and the non-uniform pension fund. It will be on Council agenda for ratification.
- 6) Discussed financial report from Lower Burrell Fire Company # 1. Councilman Grieff explained that the financials are being reviewed and will tentatively be placed on the schedule for next week for funds to be released. City Manager Rockwell explained the fire company has filed an extension because of extenuating circumstances. All documentation has been received. Mayor and Council will need to review and approve the agreement before paying out the allocation.
- 7) Discussed permit for Veterans Day parade. Documentation has been submitted for Council approval. Once receiving their insurance information, City Manager Rockwell will prepare a letter allowing them to finalize their application.
- 8) Discussed status of Rabbits Foot Drive and Melina Drive. City Manager Rockwell informed everyone that Engineer Pitsch had met with the developers. There were items that had to be met in accordance with the developer's agreement. Penn Dot reviewed the roadway and there was concern about the right-of-way. Once that work is completed and Penn Dot approves the radius for the cul-de-sac, Council can vote to approve the adoption of the roads. Penn Dot dictates that we meet their specifications before providing the City state money to take care of the roads.
- 9) Discussed Resolution #8-2022 LSA Grant Park Equipment Upgrade. Councilman Fabry discussed Resolutions 8, 9, 10, and 11 as a group. He credited City Manager Rockwell with doing the lions share of the work. The upcoming State Representative Abby Major reached out to him to some potential money that wouldn't necessarily benefit the City, but possibly some of our ancillary organizations as well, but had to be submitted through the City, and the City had to support it. With Council's approval, four grants were submitted on behalf of the fire department, American Legion, park system, and one for the expiring AED's. Councilwoman Grieff thanked City Manager Rockwell and Councilman Fabry for rushing through a on tough deadline.
- 10) Discussed Resolution #9-2022 LSA Grant Bunker Gear Replacement.
- 11) Discussed Resolution #10-2022 LSA Grant American Legion Parkin Lot Expansion/Building addition.
- 12) Discussed Resolution #11-2022 LSA Grant Emergency Management AED and First Aid Upgrade/Replacements.

## ACTION ITEMS:

- 1) Motion by Councilman Fabry, second by Mayor Andrejczik to approve the first reading of Ordinance #3-2022 Approving appointment of solicitor, interest assessment, and attorney fees and collection fees added to the amount collected as part of unpaid municipal claims for delinquent accounts. Roll call indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Mayor Andrejczik to approve the second reading of Ordinance #3-2022 Approving appointment of solicitor, interest assessment, and attorney fees and collection fees added to the amount collected as part of unpaid municipal claims for delinquent accounts. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.
- 3) Motion by Councilman Fabry, second by Councilman Stoltz to approve the Resolution #8-2022 LSA Grant for Park Equipment Upgrades. Roll call vote indicated: Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Mayor Andrejczik: AYE. 5 “AYES.” All in favor
- 4) Motion by Councilwoman Grieff, second by Councilman Fabry to approve the Resolution #9-2022 LSA Grant for Lower Burrell VFC3 Bunker Gear Replacement. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.
- 5) Motion by Councilwoman Albanese, second by Mayor Andrejczik to approve the Resolution #10-2022 LSA Grant for American Legion Post 868 parking lot expansion. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE. 5 “AYES.” All in favor.
- 6) Motion by Councilman Stoltz, second by Councilwoman Grieff to approve the Resolution #11-2022 LSA Grant for Emergency Management upgrade to AEDs and First Aid Supplies. Roll call vote indicated: Councilman Stoltz: AYE; Councilwoman Grieff: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 5 “AYES.” All in favor.

## PUBLIC COMMENT:

Joe and Barb Schmidt, 2516 Kentucky Court Commented on the incredible recent job of grading and paving done by Tresco on paving and cul-de-sacs. Mr. Schmidt then commented on a need for controlling the deer population. A lengthy discussion ensued on this subject.

Christine Schubert, 3045 Fairway Drive asked for clarification of hunting within the city limits. Councilman Stoltz said hunters must follow state rules and laws regarding hunting.

Jim Hess, 487 Dakota Drive, following up on Carolyn Yagle’s presentation, wondered what the timeline would be. City Manager Rockwell replied that a brief overview was given to Council so that they could allocate funding for parts of the plan. A public meeting will be advertised to get a large group of people to hear the final presentation. Short term goals could take two to five years; long term goals possibly five to ten years. The recommendations would then come back to Council. Councilwoman Albanese could make no promises but felt there were opportunities to deliver more value to the residents. Councilman Fabry said that Council wanted to sit back, regroup, and come up with a long-term strategy and plan.

**COMMENTS OF COUNCILMAN FABRY:** The last Farmers Market will be Saturday, October 8<sup>th</sup>. They have done a fantastic job all season in honoring Bud Myers and keeping the legacy going.

## ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejczik, Mayor