

The Council Meeting of the City of Lower Burrell was held on Monday, October 11, 2021 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Grillo, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejck, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilman Fabry, Councilman Hamilton, and Zoning/Ordinance Officer Michael Nedley.

**CORRESPONDENCE:**

- 1) Treasurer's Report for September 2021.
- 2) Local Service Tax Report for September 2021.
- 3) Collection Service Center – September 2021.
- 4) Senate Engineering Report.

**EXECUTIVE DEPARTMENT REPORTS:**

**Mayor Andrejck:** Mayor Andrejck acknowledged Chuck West who recently resigned his role on the Lower Burrell Municipal Authority. Mr. West served on the Authority for 25 years. He was thanked for his service. Mayor Andrejck attended the Tri-City Soccer opening day at Kotecki Park, a Celebration of Life for Kimberly George, and The Monarch Hospice Walk. He reminded everyone of the upcoming Budget meeting. There is a Senior Expo at the VFW on October 29.

**Councilwoman Albanese:** She spoke of the Senior Expo and the deadline to register to vote and to apply for an absentee ballot. The election is November 2, 2021. She asked everyone to exercise their civic duty.

**Councilman Grillo:** Councilman Grillo had the monthly and a year-to-date report for building permit and correspondence for ordinance violations as well as the occupancy inspection report for September 2021. He thanked the firemen for their help after a recent storm by pumping out basements and cutting up fallen tree limbs.

**Director of Parks and Public Works Giammatteo:** His report consisted of One Call reports and sewer inspections. Together with City Manager Rockwell and Michelle Hatbob, work has begun on the budget for 2022. Crews have been paving, patching potholes, and rebuilding catch basins. Salt will be ordered in preparation of winter.

**Controller Farina:** No report.

**Treasurer Eshbaugh:** The County will be on site preparing the 2020 property tax audit.

**Solicitor Yakopec:** He has been discussing blighted properties with Mr. Nedley. After attending a Zoom session and a seminar on this subject, Mayor Andrejck has copious notes to share.

**Chief Marhefka:** Chief Marhefka reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

**City Manager Rockwell:** Manager Rockwell has been working on insurance renewals such as health insurance, City liability insurance, and workman's compensation insurance. She is finalizing the draft budget. Insurance renewal numbers will not be available until November and will have to be estimated. Year-to-date financial reports were submitted to Council.

**Zoning/Ordinance Officer Nedley:** No report.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilman Grillo, second by Councilwoman Albanese to approve the Council meeting minutes from September 13, 2021. Roll call vote indicated: Councilman Grillo: AYE; Councilwoman Albanese: AYE; Mayor Andrejck: AYE. 3 "AYES." All in favor.

- 2) Motion by Councilman Grillo, second by Mayor Andrejcik to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Grillo: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE. 3 "AYES." All in favor.
- 3) Motion by Mayor Andrejcik, second by Councilwoman Albanese to approve MuniBid auction results for Truck 05 for \$28,650 to Brookside Landscaping. Roll call vote indicated: Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Grillo: AYE. 3 "AYES." All in favor.
- 4) Motion by Councilwoman Albanese, second by Mayor Andrejcik to approve the purchase of a 2022 F550 to replace Truck 08 in the amount of \$51,382 from Tri-Star Motors. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejcik: AYE; Councilman Grillo: AYE. 3 "AYES." All in favor.
- 5) Motion by Mayor Andrejcik, second by Councilman Grillo to approve 2022 Minimum Municipal Obligation (MMO) for the Uniform and Non-Uniform Pension Plans for the City of Lower Burrell. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE. 3 "AYES." All in favor.
- 6) Motion by Councilman Grillo, second by Councilwoman Albanese to award the Craigdell Road Sewer Repairs to Jet Jack Inc. in the amount of \$83,430.00. Roll call vote indicated: Councilman Grillo: AYE; Councilwoman Albanese: AYE; Mayor Andrejcik: AYE. 3 "AYES." All in favor.
- 7) Motion by Mayor Andrejcik, second by Councilman Grillo to approve the holding tank agreement for 154 Delberta Road. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE. 3 "AYES." All in favor.
- 8) Motion by Councilman Grillo, second by Mayor Andrejcik to approve the parade request from the VFW Post 92 for their Veterans Day Parade. Roll call vote indicated: Councilman Grillo: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE. 3 "AYES." All in favor.
- 9) Motion by Mayor Andrejcik, second by Councilman Grillo to approve the updated Civil Service Regulations. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Grillo: AYE; Councilwoman Albanese: AYE. 3 "AYES." All in favor.
- 10) There was no other business coming before council.

**PUBLIC COMMENT:**

Robin Rosewicz, 552 Cleveland Drive wants the Water Authority to fully disclose their charges and itemize their billing. Mr. Rosewicz had a hand out that he presented and shared with Council. He has made a complaint with the Public Utilities Commission written to the Attorney General's office with his concern.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejcik, Mayor